

Chanco on the James, Inc.
Nominations to the Board
Application/ Information Worksheet

If you are interested in serving on Chanco's Board of Directors, please complete the following and send to Chanco on the James, 600 Talbot Hall Road, Norfolk, VA 23505.

1. Name: _____

2. Mailing address: _____

3. City & State & zip code: _____

4. Church and city: _____

5. Convocation number: I II III IV V VI VII VIII IX (circle one)

6. Telephone numbers:

Home: _____

Office: _____

Cell: _____

Fax: _____

7. e-mail address: _____

[Board materials will be sent by e-mail, so you need access to a computer and to both Word and Excel, since attachments will be sent using these two programs.]

8. Every Board member agrees to be an active member of at least one working committee. Please indicate your preference. Chanco's working committees include:

- **Development Committee:** Annual Fund, planned giving, endowments and Fall Fest
- **Marketing Committee:** publishing Conference Center & camp brochures, advertising; Chanco Parish Rep program, encouraging use of the camp and the conference center
- **Finance Committee:** preparation of the budget, review of monthly financial statements, review of select financial topics
- **Personnel Committee:** employee policies and procedures
- **Program Committee:** developing and implementing programs for Chanco
- **Properties Committee:** preparing the properties' maintenance schedule, report on the buildings' conditions and needs; oversight of the land (environment, roads, etc.)
- **Camp Committee:** reviewing camp programs, activities, reports on staff and camper issues, recommends enhancements relating to Camp Chanco.

More information on the Committees' focus is found in its respective charter. If you have a question, the charters can be e-mailed to you.

9. Experience (What skills do you have to help Chanco?):